



CGMT/IT-134/10-11



Bharat Sanchar Nigam Limited
(A Government of India Enterprise)
O/o the Chief General Manager, BSNL, Orissa Telecom Circle
IT Cell
Ground Floor, Exchange Cum Admin Building, BJB Nagar Bhubaneswar-751014

BID DOCUMENT

TENDER FOR

**ANNUAL MAINTENANCE OF COMPUTERS & PERIPHERALS
OF OFFICE CHIEF GENERAL MANAGER, BSNL, BHUBANESWAR**

TENDER NO: CGMT/IT-134/10-11 Dt.10/08/2010

D.G.M (BP, IT & Regulation)
O/o the C.G.M.T., BSNL
Orissa Telecom Circle, Bhubaneswar.

PLEASE VISIT US AT
www.orissa.bsnl.co.in

Rs.520/-

Tender for AMC of Computers & Peripherals

1

Read and understood

Signature of the bidder



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SECTION I
BHARAT SANCHAR NIGAM LIMITED.
(A GOVT.OF INDIA ENTERPRISE)
Office of the CGMT, Orissa, Bhubaneswar
TENDER NO: CGMT/IT-134/10-11/ Dated at Bhubaneswar the 10-08-10

NOTICE INVITING TENDER

Sealed tenders are invited on behalf of the CMD BSNL, New Delhi from the registered firms for the Annual Maintenance Contract of Computers, Peripherals, Networking Elements & LAN working in the O/o CGMT, BSNL, Orissa, Bhubaneswar.

1	Tender No.	TENDER NO: CGMT/IT-134/10-11 Dt. 10/08/2010
2	Name of the work	Annual Maintenance of Computers, Laptops, Printers, UPS, Scanners, LCD Projectors & Networking (LAN) etc.
3	Quantity	Detailed in scope of work
5	Office of issue	Chief General Manager Telecom, IT Cell, Ground Floor, Exchange Cum Admin Building, BJB Nagar Bhubaneswar-751014
6	Tender Available from	SDE(Computer), O/o CGMT, IT Cell, Ground Floor, Exchange Cum Admin Building, BJB Nagar Bhubaneswar-751014
7	Cost of Bid document	Rs.520/- (Rupees Five hundred Twenty only)
9	Sale of Tender document	From 13-08-10 to 09-09-10 during working days from 10.00 hrs. To 16.00 hrs.
10	Date & time of submission Tender	Up to 11.00 hrs. of 10-09-10
11	Date & time of opening and Technical evaluation of the Tender	At 12.00 hrs. of 10-09-10
12	Date & time of opening of Price Bid	At 12.00 hrs. of 17-09-10
13	Amount of Bid Security	Rs.11,000/- (Rupees Eleven Thousand) only
14	Estimated cost of Tender	Rs.5,30,000/- (Rupees Five Lakh Thirty Thousand only)
15	Mode of payment of Tender Document cost & Bid Security	Crossed DD drawn on any Nationaized/Scheduled bank in favour of "Accounts Officer (A&P), O/o CGMT, BSNL, Orissa Circle, Bhubaneswar" payable at Bhubaneswar.
16	No. of vendors finally selected to whom orders will be placed	1 (One)

Note:	1. The tender document is also available on our website www.orissa.bsnl.co.in . The down loaded document shall be considered valid for participating in the tender only on payment of the cost of the document in the form of Demand Draft to be submitted along with the bid document.
	2. Tender documents can also be obtained in person (with proper authorization) on payment of Tender cost from the above address.
	3. The cost of bid document is inclusive of VAT@4%.

Sd/-
Dy. General Manager (IT)
O/o Chief General Manager Telecom,
Orissa Circle, Bhubaneswar – 751014.



2. ELIGIBILITY REQUIREMENT

- a. The eligible bidders should be Indian companies/ firms registered to provide service for the tendered item in India
- b. The eligible bidders should have successfully executed two orders for AMC having minimum 50 systems of Computer & peripherals either in Government or PSU in last two years. A certificate to this effect need be submitted in the format given at Annexure-1
- c. The bidder should have a minimum turnover of Rs. 25 Lakh for the last two consecutive financial years. A Certificate of turn-over of last two financial years duly certified a Chartered Accountant should be enclosed
- d. **Neither the bidder nor his near relatives working in BSNL.**
- e. **The bidder should have a valid service tax registration**

3. BID DOCUMENTS:

Bid document shall be issued from 10.00 Hrs. to 16.00 Hrs on all working days from 10.08.2010 to 06.09.2010.

4. BID DOCUMENTS CAN BE OBTAINED FROM ANY OF THE FOLLOWING MEANS:

a. From the SDE(Computer) O/o CGMT Orissa, IT Cell. Ground Floor, Exchange Cum Admin Building, Bhubaneswar-751014, on production of the cost of Bid document. The cost of Bid document should be deposited in form of Demand Draft from any **Nationaized/Scheduled** bank in favour of **Accounts Officer (A&P), Office of the Chief General Manager Telecom; BSNL, Orissa, Bhubaneswar and payable at Bhubaneswar.**

b. Eligible bidders can also down load the entire bid document from the website www.orissa.bsnl.co.in and submit the same along with the required cost of the bid document as mentioned against the item no. 7 of NIT in the form of DD from any Nationaized/Scheduled bank in favour of **Accounts Officer (A&P), Office of the Chief General Manager Telecom; BSNL, Orissa, Bhubaneswar –1** payable at Bhubaneswar. The DD towards the cost of bid document is required to be kept in the “**Envelope-A: Cost of Bid Document & Bid Security**”.

c. The tender document to NSIC registered SSI units may be given free of cost, if the value of procurement is less than or equal to their monetary limit. They would be asked to submit the details of NSIC registration for issue of tender document. If the bidder down loads the tender document, the details of NSIC registration must accompany the bid document in envelope “A”. If the value of procurement is more than monetary limits, they are not entitled to get free tender document.

5. BID SECURITY.

- i) Bid security as mentioned at pre pages is variable for the SSI units as per their financial limit. Bid Security of Rs 11000/- in the form DD from a Nationaized/Scheduled bank drawn in favor of A.O.(A&P) O/o CGMT, BSNL, Bhubaneswar for all other cases
- ii) EMD may be increased for such vendors who failed to accept the ordered quantity at the price quoted by them in the previous tender as per Annexure-B of Bid document.

PLEASE VISIT US AT
www.orissa.bsnl.co.in

**CHIEF GENERAL MANAGER
BSNL, ORISSA TELECOM CIRCLE
BHUBANESWAR**



SECTION II

INSTRUCTIONS TO BIDDERS

A. INTRODUCTION

1. DEFINITIONS:

- (a) “The Purchaser” means Bharat Sanchar Nigam Limited **Orissa Telecom Circle, Bhubaneswar**.
- (b) “The Bidder” means the individual or firm who participates in this tender and submits its bid.
- (c) “The supplier” means the individual or firm supplying the goods under the contract.
- (d) “The Goods” means all the equipment, machinery, and/or other materials, which the supplier is required to supply to the Purchaser under the contract.
- (e) “Advance Purchase Order (APO)” means the intention of purchaser to place P.O. on the bidder.
- (f) “The Purchase Order” means the order placed by the Purchaser on the Supplier signed by the Purchaser including all attachments and appendices thereto and all documents incorporated by reference therein. The Purchase Order shall be deemed as “Contract” appearing in the document.
- (g) “The Contract Price” means the price payable to the Supplier under the purchase order for the full and proper performance of its contractual obligations.

2. ELIGIBLE BIDDERS:

- a) The eligible bidders should be Indian companies/ firms registered to provide service for the tendered item in India
- b) The eligible bidders should have successfully executed two orders for AMC having minimum 50 systems of Computer & peripherals either in Government or PSU in last two years. A certificate to this effect need be submitted in the format given at Annexure-1
- c) The bidder should have a minimum turnover of Rs. 25 Lakh for the last two consecutive financial years. A Certificate of turn-over of last two financial years duly certified a Chartered Accountant should be enclosed
- d) **Neither the bidder nor his near relatives working in BSNL**
- e) **The bidder should have a valid service tax registration**

3. COST OF BIDDING:

The bidder shall bear all costs associated with the preparation and submission of the bid. The Purchaser will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.



B. THE BID DOCUMENTS:

4. BID DOCUMENTS:

4.1 The goods required, bidding procedures and contract terms are prescribed in the Bid Documents. The Bid Documents include:

- a) Notice Inviting Tender.
- b) Instruction to Bidders
- c) General Conditions (Commercial) of the Contract
- d) Bid Form
- e) Price Bid.
- f) Bid Security Form
- g) Performance Security Bond Form.
- h) Letter of authorization to attend Bid opening.
- i) Undertaking in respect of non-working of relatives in BSNL.

4.2 The Bidder is expected to examine all instructions, forms, terms and specifications in the Bid Documents. **Failure to furnish all information required as per the Bid Documents or submission of Bids not substantially responsive to the Bid Documents in every respect will be at the bidder's risk and shall result in rejection of the bid.**

5 CLARIFICATION OF BID DOCUMENTS:

5.1 A prospective bidder, requiring any clarification of the Bid Documents shall notify the Purchaser in writing or by telex or FAX at the Purchaser's mailing address indicated in the Invitation for Bids. The Purchaser shall respond in writing to any request for clarification of the Bid Documents, which it receives **not later than 15 (Fifteen) days prior to the date for the submission of bids**. Copies of the query (without identifying the source) and clarifications by the Purchaser shall be sent individually to all the prospective bidders who have received the bid documents.

5.2 Any clarification issued by BSNL in response to query raised by prospective bidders shall form an integral part of bid documents and it may amount an amendment of relevant clauses of the bid document.

6 AMENDMENT OF BID DOCUMENTS;

6.1 At any time, prior to the date for submission of bids, the Purchaser may, for any reason whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bid documents by amendments.

6.2 The amendments shall be notified in writing or by telex or FAX to all prospective bidders on the address intimated at the time of purchase of bid document from the purchaser and these amendments will be binding on them.

6.3 **Any amendments to the bid document or changes in specification will be uploaded in our website www.orissa.bsnl.co.in and also be intimated to all prospective bidders who have directly purchased the document, by FAX. There shall be normally no advertisement of corrigendum / amendments in the newspaper; as such bidders are to look for the amendments (prior to seven days of opening of technical bid) in the website regularly in their own interest.**

**C. PREPARATION OF BIDS;****7 DOCUMENTS COMPRISING THE BID:**

It is a single bid system and the bid prepared by the bidder shall comprise the following components:

- a) Documentary evidence established in accordance with Clause 2 and 10 of Section-II that the bidder is eligible to bid and is qualified to perform the contract if his bid is accepted.
- b) A Bid form completed
- c) Bid Security furnished
- d) Price bid
- e) The bid document signed in all pages by authorized signatory

8 BID FORM:

The bidder shall complete the Bid Form and the appropriate Price schedule furnished in the Bid Documents, indicating the goods/services to be supplied, a brief description of the goods/services, quantity and prices

9 BID PRICES:

The bidder shall give the total composite price inclusive of all levies & taxes, but **exclusive of Service Tax. The basic unit price and other component price need to be individually indicated against the goods/services under the contract as per price schedule given in Section X.** Prices of incidental services should be quoted. The offer shall be firm in Indian Rupees. No foreign exchange will be made available by the purchaser. **Bidders shall have to quote price(s) against all the items, for tenders; where number of items is more than one.**

10. DOCUMENTS ESTABLISHING BIDDER'S ELIGIBILITY AND QUALIFICATIONS:

10.1 The bidder shall furnish the following documents in technical bid to establish it's eligibility:

- i. Certificate of incorporation
- ii. Articles of Memorandum of Association or partnership deed or proprietorship as the case may be.
- iii. Registration certificate from State Director of Industries or from Secretariat for Industrial Approval (SIA), Ministry of Industries, Government of India, if applicable.
- iv. Service Tax registration Certificate.
- v. Latest & Valid NSIC Certificate for the tendered items duly certified by NSIC if applicable.
- vi. Proof of execution of commercial orders with respect to the scope of tender (Certificates from Purchasers).
- vii. Undertaking in respect of nonworking of relatives in BSNL
- viii. Power of attorney in favour of the bid signatory in case of partnership firm or Limited company
- ix. Turn –over certificate for last two years duly certified by a CA

Note: If any one of the above items required to be submitted along with the technical bid is found wanting, the offer is liable to be rejected at that



stage. However, the purchaser may at it's discretion call for any clarification regarding the document. The purchaser may also ask for submission of any additional/missing document/items within a stipulated time period. In such case(s), the bidder shall have to comply the purchaser's requirement within the specified time. In case of non-compliance to such queries, the bid will be out rightly rejected without entertaining further correspondence in this regard.

11. BID SECURITY:

- I. The bid security shall be in the form of a Demand Draft from a Nationalized/Scheduled bank in favour of AO(A&P),O/o CGMT, Bhubaneswar, valid for a period of **180 days** from the date of tender opening.
- II. **A BID NOT SECURED IN ACCORDANCE WITH PARA 11.1 SHALL BE TREATED AS NON-RESPONSIVE AND SHALL BE REJECTED BY THE PURCHASER.**
- III. The bid security of the unsuccessful bidder will be discharged/ returned as promptly as possible, but not later than 30 days after the expiry of the period of bid validity prescribed by the Purchaser, pursuant to Clause 13.
- IV. The successful bidder's bid security will be discharged upon the bidder's acceptance of the LOI/APO satisfactorily and furnishing the performance security.
- V. The bid security may be forfeited:
 - (a) If bidder withdraws his bid during the period of bid validity specified by the bidder on the Bid Form, or
 - (b) In case of a successful bidder, if the bidder fails:
 - i. To sign the contract
 - ii. To furnish performance security
 - (c) In both the above cases the bidder will not be eligible to participate in the tender for same item for one year from the date of issue of APO. The bidder shall not approach the court against the decision of BSNL in this regard.

12. PERIOD OF VALIDITY OF BIDS:

- 12.1 Bid shall remain **valid for 150 days after the date of bid opening prescribed by the Purchaser. A BID VALID FOR A SHORTER PERIOD SHALL BE REJECTED BY THE PURCHASER AS NON-RESPONSIVE.**
- 12.2 Bidder may refuse the request without forfeiting his bid security. In such case(s), his/her bid shall be rejected without forfeiting the bid security. A bidder accepting the request and granting extension will not be permitted to modify his bid.

13 i.) POWER OF ATTORNEY:

- a. The power of attorney should be submitted and executed on the non-judicial stamp paper of appropriate value as prevailing in the respective states (s) and the same be attested by a Notary Public or registered before Sub-Registrar of the state(s) concerned.
- b. The power of Attorney be executed by a person who has been authorized by the Board of Directors of the bidder in this regard, on behalf of the Company/institution/body corporate.



- c. In case of the bidder being a firm, the said Power of attorney should be executed by all the partner(s) in favour of the said Attorney.

ii) FORMAT AND SIGNING OF BID:

The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the bidder in which case such corrections shall be signed by the person(s) signing the bid.

The envelopes should be

- (a) Addressed to the Purchaser at the following address:

**Dy. General Manager (IT), IT Cell
2nd Floor, Telephone Exchange Cum Admin Building,
BJB Nagar Bhubaneswar-751014**

and superscribed as **“Tender for Annual Maintenance of Computers, Laptops, Printers, UPS, Scanners LCD Projectors and Networking(LAN) etc.** on the top of the envelope.

- (b) Bear the tender number and the words ‘**DO NOT OPEN BEFORE**’ (due date and scheduled opening time), and
- (c) Shall indicate the **Name and Address of the Bidder** to enable the bid to be returned unopened in case it is declared ‘late’.
- (d) Bids shall either be sent by registered post or delivered in person. The responsibility for ensuring that Bids are delivered in time would vest with the bidder.
- (e) Bids delivered in person shall be delivered to above indicated address by dropping in the sealed box available there **on or before the time hours of due date**. The Purchaser shall not be responsible if the bids are delivered elsewhere.

D SUBMISSION OF BIDS.

14.1 Bids (Envelopes A, B and C; all enclosed in another large envelope) must be received by the Purchaser at the address specified not later than the time as specified in NIT.

14.2 The Purchaser may, at its discretion, extend this deadline for the submission of bids by amending the Bid Documents in accordance in which case all rights and obligations of the Purchaser and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

14.3 This is a two bid system and the envelopes A,B,C should be secured as per following;

Envelope –A Should contain cost of bid document & EMD

Envelope –B Should contain bid along with all other required documents as per clause 2 & clause 10

Envelope –C should contain Price bid only

15. LATE BIDS:



Any bid received by the Purchaser after the deadline for submission of bids prescribed by the Purchaser, shall be rejected and returned unopened to the bidder.

16. MODIFICATION AND WITHDRAWAL OF BIDS:

- 16.1 The bidder may modify or withdraw his bid after submission provided that the written notice of the modification or withdrawal is received by the Purchaser prior to the deadline prescribed for submission of bids.
- 16.2 The bidder's modification or withdrawal notice shall be prepared, sealed, marked and despatched as required in the case of bid submission in accordance with the provision of tender. A withdrawal notice may also be sent by Telex/FAX but followed by a signed confirmation copy, post marked not later than the deadline for submission of bids.
- 16.3 No bid shall be modified subsequent to the deadline for submission of bids.

E. BID OPENING AND EVALUATION:

17 OPENING OF BIDS BY PURCHASER:

17.1

- i. Bids shall be opened by the purchaser in the presence of bidders or their authorized representatives who choose to attend, **at specified time and date.** The bidder's representatives, who are present, shall sign an attendance register. Authority letter shall be submitted by the bidder before they are allowed to participate in bid opening.
- ii. The purchaser will first ensure the availability of Bid Security and cost of tender (if downloaded from website) and EMD in envelope 'A', if any of these are not available the remaining "B&C" envelopes will not be opened and the bid will be rejected at that stage itself.
- iii. The purchaser shall then open the technical bid contained in envelope-B and check the availability of all the documents as per clause 10.1. **During this opening of technical bids, purchaser shall check availability of required documents in general.**
- iv. For technically responsive bids the Financial/ Price bids (Envelope-C) will be opened .

17.2 A maximum of two representatives for any bidder shall be authorized and permitted to attend the bid opening.

17.3 The Bidder's names, Bid prices, Modifications, bid withdrawals and such other details as the purchaser, at its discretion, may consider appropriate; will be announced at the time of opening.

17.4 The date fixed for opening of bids, if subsequently declared as holiday by BSNL; the revised date of schedule will be notified. However, in absence of such notification; the bids will be opened on the next working day, time and venue remaining unaltered.

18. CLARIFICATION OF BIDS:

To assist in the examination, evaluation and comparison of bids, the Purchaser may, at its discretion ask the bidder for the clarification of its bid. The request for clarification and the response shall be in writing. However, no post bid clarification at the initiative of the bidder; shall be entertained.

**19. PRELIMINARY EVALUATION:**

19.1 Purchaser shall evaluate the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are generally in order. Necessary checking as above will be done at time of bid opening.

19.2 The Purchaser may waive any minor infirmity or non-conformity or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder.

20. EVALUATION AND COMPARISON OF SUBSTANTIALLY RESPONSIVE BIDS:

20.1 The Purchaser shall evaluate in detail and compare the bids previously determined to be substantially responsive pursuant to clause 19. The L1 bidder price wise will be selected in case the bid is found valid otherwise with respect to tender terms.

20.2(a)

i) "Duties & Taxes for which the firm has to furnish Cenvatable Challans/Invoices will be indicated separately in the PO/APO".

ii) If the credit for the Duties and Taxes under CENVAT Credit Rules, 2004 is found to be not admissible at any stage subsequently owing to wrong furnishing of Tariff head, then the vendors will be liable to refund such non-admissible amount, if already paid, along with penalty if charged by the concerned authority.

iii) In case the Duties & Taxes which are non CENVAT-able as per the quotes indicated in the price schedule by the vendors and subsequently at any stage it is found that Credit for such Duties & Taxes is admissible as per CENVAT Credit Rules, 2004, then the vendors will be liable to refund the amount equivalent such Duties & taxes if already paid to them. However, the purchaser may allow the supplier to submit necessary documents in this regard which may enable the purchaser to avail the CENVAT Credit provided such credit is still available for the amount so paid as CENVAT Credit Rules 2004.

20.2 (b)

Arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected by the Purchaser. If there is a discrepancy between words and figures, the amount in words shall prevail. If the supplier does not accept the correction of the errors, his bid shall be rejected.

20.3 The evaluation and comparison of responsive bids shall be done on the price of the services offered inclusive of levies and Taxes applicable **but excluding the taxes for which cenvatable credit is applicable**

20.4 The decision of selecting the L1 –responsive bid is at the sole discretion of CGM BSNL and cannot be challenged for any flimsy grounds.

21 CONTACTING THE PURCHASER:

21.1, No bidder shall try to influence the Purchaser on any matter relating to its bid, from the time of the bid opening till the time the contract is awarded.



21.2 Any effort by a bidder to influence the Purchaser in the Purchaser's bid evaluation, bid comparison or contract award decisions shall result in the rejection of the bid.

22. PURCHASER'S RIGHT TO VARY QUANTITIES AT THE TIME OF AWARD:

- a. The purchaser will have the right to increase or decrease the quantity by up to 25% of the total quantity of goods and/or services specified in the Schedule of Requirements without any change in unit price of the ordered quantity or other, terms and conditions at the time of award of contract within two months from the placement of purchase order.
- b. In exceptional situation where the requirement is of an emergent nature and it is necessary to ensure continued supplies/services from the existing vendors, the purchaser reserves the right to place repeat order up to 50% of the quantities of goods and/or services contained in the running tender/contract within a period of 12 (twelve) months from the earliest date of acceptance of APO at the same rate with the existing vendors considering the reasonability of the rates based on the prevailing market conditions and the impact of reduction in duties and taxes etc.

23. PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS.

The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds for the Purchaser's action.

24. ISSUE OF ADVANCE PURCHASE ORDER (APO)

24.1 The issue of an APO shall constitute the intention of the Purchaser to enter into the contract with the bidder.

24.2 The bidder shall within 14 days of issue of the APO give his unconditional acceptance to the terms & Conditions of APO in writing along with performance security provided with the bid documents along with the AMC agreement in the prescribed format.

25. SIGNING OF CONTRACT:

25.1 The issue of Purchase/Service Order subsequent to AMC agreement shall constitute the award of contract on the bidder.

25.2 Upon the successful bidder furnishing the performance security pursuant the Purchaser shall discharge its bids security.

26 ANNULMENT OF AWARD:

Failure of the successful bidder to comply with the requirement of Clause 28 shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security in which event the Purchaser may make the award to any other bidder at the discretion of the Purchaser or call for new bids.

**27. COURT JURISDICTION:**

- i. Any dispute arising out of the tender/bid document/ evaluation of bids/ issue of APO shall be subject to the jurisdiction of the competent court at **Bhubaneswar**.
- ii. Where a contractor/bidder/vendor has not agreed to arbitration, the dispute/claims arising out of the contract/PO entered with him shall be subject to the jurisdiction of the competent court at **Bhubaneswar**.

28. The bidder should give a certificate that none of his / her near relative is working in the units as defined below where he/she is going to apply for the tender. In case of proprietorship firm certificate will be given by the proprietor. For the partnership firm, certificate will be given by all the partners and in case of limited company by all the directors of the company excluding Government of India/ Financial institutions nominees and independent non-official part time Directors appointed by Government of India or the Governor of the state. Due to any breach of these conditions by the company or firm or any other person, the tender will be cancelled and bid security will be forfeited at any stage whenever it is noticed and BSNL will not pay any damage to the company or the firm or the concerned person

The company or firm or the person will also be debarred for further participation in the concerned unit.

The near relatives for this purpose are defined as:-

- (a) Members of a Hindu undivided family.
- (b) They are husband and wife.
- (c) The one is related to the other in the manner as Father, Mother, Son(s) and Son's wife (Daughter-in-law), Daughter(s) and Daughter's husband (Son-in-law), Brother(s) and Brother's wife, Sister(s) & Sister's husband (Bro-in-law).

The format of the certificate to be given is "I _____, s/o _____
R/o _____ here by certify that none of my relative(s) as defined in the tender document is/are employed in BSNL unit as per details given in tender document. In case at any stage, it is found that the information given by me is false/incorrect, BSNL shall have the absolute right to take any action as deemed fit without any prior intimation to me"



SECTION III

SCOPE OF THE WORK GENERAL (COMMERCIAL) CONDITIONS OF CONTRACT

1. APPLICATION:

The General conditions shall apply in contracts made by the Purchaser for the supply of Tendered Item/services.

2. STANDARDS:

The Goods/Services supplied under this contract shall conform to the standards prescribed in the Scope of works.

3. PATENT RIGHTS:

The supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of the goods or any part thereof in Indian Telecom Network.

4. PERFORMANCE SECURITY:

4.1.1 All suppliers (including small scale units, who are registered with the National Small Scale Industries Corporation under single point registration scheme) shall furnish performance security to the purchaser for an amount equal to 5% of the value of Purchase Order within 14 days from the date of issue of Advance Purchase Order by the purchaser.

4.1.2 In the event of non-submission of PBG within stipulated period the claim of vendor will be cancelled along with forfeiture of Bid Security.

4.2 The proceeds of the performance security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

4.3 The Performance Security Bond shall be in the form of a bank guarantee valid for 3 years issued by a Nationalized/ Scheduled Bank and in the form provided in the Bid Document, Section VI, in favour of BSNL, C.G.M.T. Telecom. Orissa Circle, Bhubaneswar.

4.4 The performance security Bond will be discharged by the Purchaser after completion of the Supplier's performance obligations, including any Warranty obligations, under the Contract.

4.5 In case of extension of contract the performance security bond will be extended beyond 3 years for the period of extension

5. INCIDENTAL SERVICES:

The Supplier may be required to provide any or all of the following services:



- (a) Performance or supervision of on-site assembly and/or start-up of the supplied goods/services
- (b) Furnishing of tools required for assembly and/or maintenance of supplied goods.
- (c) Performance of supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties provided that this service shall not relieve the Supplier of any Warranty obligations under this Contract.

6. SCOPE & CONDITIONS OF AMC CONTRACT:

The Scope of the contract /agreement includes the following;

- a. Annual Maintenance of Computers, Peripherals, Network items (including LAN) working in the Office of CGMT installed at various locations in Bhubaneswar. The Computers and peripherals and other items to be maintained have successfully outlived the required warranty period after their purchase.
- b. The Computers, Peripherals and Network items (including LAN) are to be maintained and the faults rectified on-site. In unavoidable cases the devices may be taken for repair/maintenance out of the site to the vendors premises with proper receipt and the repaired item should be returned and acknowledgement is to be taken.
- c. **During the AMC period the successful vendor shall;**
 - i. **Diagonise the the hardware and software faults**
 - ii. **Rectify the hardware software faults detected**
 - iii. **Assist in proper upkeep of the hardware /software.**
 - iv. **Repair /replace faulty parts free of cost (except battery & consumables)**
 - v. **Carryout periodic preventive maintenance.**
 - vi. **Maintain the Networking elements & LAN.**
- d. The vendor shall provide service/maintenance to BSNL in the presence of the user and at the locations where the hardware/software are installed.
- e. Faults and requirement of assistance will be reported to the vendor by phone/ FAX and a separate register will be maintained for the same. Alternatively necessary fault reporting (entry) will be made in the central log register, and the vendor has to devise own means to view and attend the call in time.
- f. All faults rendering 50% or more of a hardware/software inaccessible will be termed as major faults need to attended/rectified within 12 to 24 hours.
- g. All the required parts /spares for PCs, peripherals and networking items (**excluding Battery and consumables like cartridges, papers, ribbons etc.**) are to be supplied to rectify the faults under this contract.
- h. **The maintenance of PCs shall also include the maintenance of its LAN connectivity.**
 - i. Faults which otherwise do not affect proper functioning/service will be treated as minor faults.
 - j. All minor faults are to be repaired/rectified within 6-12 hours and major faults need to repaired/rectified within 12 to 24 hours of reporting.
 - k. If due to unavoidable circumstances, it will not be possible to rectify the faults within the stipulated period, the vendor is bound to maintain the service by providing standby systems/items having specifications not lesser than the faulty item(s). In any case if the repair /replacement of defective components are not completed within 20 days, the penalty as per clause (m) below shall be imposed.
 - l. The contractor, if fails to rectify minor/major faults within the stipulated duration as above shall be charge penalty as under;
 - i. Major faults Rs 400/- per day



- ii. Minor faults Rs 200/- per day.
- m. The entire process of repair /replacement of defective component has to be completed within 20 days. In case of delay beyond 20 days the vendor shall be charged penalty @ Rs2000/- per day for thirty days and beyond that @ Rs. 4000/- per day.
- n. **The contractor has to provide service engineers for assistance /repair/ maintenance at BSNL premises located at i) Door Sanchar Bhavan, Unit-IX, Bhubaneswar and ii) CGMT Office, PMG Building, Kharvela Nagar, Bhubaneswar on all working days from 10.00 hrs to 18.00 hrs.**
- o. The contractor shall prepare the schedule of preventive maintenance for each quarter and shall submit the same to BSNL in advance. The preventive maintenance shall not affect normal functioning of the system.
- p. The contractor shall maintain a consolidated logbook at its central location and also at each node (to be kept with BSNL) wherein the corrective/preventive maintenance undertaken shall be entered and the same shall be countersigned by the user or his representative.
- q. Replacement of any part should be with approval of system-in-charge and a record is to be maintained.
- r. The successful bidder shall be solely responsible for the maintenance and repair of the software/hardware systems, equipment and parts, thereof and BSNL shall not be liable to interact with partners/collaborators or sub-contractors of the Contractor.
- s. The term of the contract shall be **for two years from date of AMC agreement** and the rate quoted/agreed shall be valid for total term of the contract and **extendable for a third year term at the same rates**
- t. **List of Computers and Peripherals to be covered under AMC**

SI No.	Item	Make & Model	PO Date	Qty	AMC From
1	Personal Computer	PC HP DX 2280	27.06.07	55	01.10.10
2		PC Acer 7700G	04.12.04	57	
3		PC Acer Power	07.07.06	13	
4		PC HP Compaq	04.02.04	15	
5	Laptop	Laptop Acer	2004	2	01.10.10
6		Laptop Compaq nx6120	27.10.05	2	
7		Laptop Compaq nx9010	04.02.04	5	
8		Laptop HP 6730s	31.07.09	3	
9	LCD Projector & TV	LCD Projector PTLB51NT	01.02.08	1	01.10.10
10		LCD Projector PTLM 1E	30.06.04	2	
11		LCD Projector PTP1SD	26.07.07	1	
12		LCD TV 42 LG 60 FR	17.09.08	1	
13	Printer	Line Printer WiproP7500	10.04.08	2	01.10.10
14		Printer All-in-one HP 1005	28.09.07	2	
15		Printer All-in-one HP 3030	2005	1	
16		Printer All-in-one HP 3050	2006	2	
17		Printer All-in-one HP 4355	26.08.06	1	
18		Printer All-in-one HP F 380	23.12.06	1	
19		Printer All-in-one Samsung	2005	2	
20		Printer COL L J HP2600N	27.06.07	1	



21		Printer COL L J HP3505N	10.04.08	2	
22		Printer COL L J HP5550N	10.04.08	1	
23		Printer Col Laser Jet HP2605n	01.03.07	1	
24		Printer Desk Jet HP D2360	23.12.06	1	
25		Printer Epson LQ 1150	04.02.04	5	
26		Printer Epson LQ 300	04.02.04	10	
27		Printer HP LJ 1010	04.02.04	10	
28		Printer HP LJ 1160	04.02.04	5	
29		Printer Ink Jet HP 1360	27.06.07	5	
30		Printer Laser Jet HP1007	26.08.09	12	
31		Printer Laser Jet HP1022	27.06.07	15	
32		Printer Laser Jet HP1022N	27.06.07	5	
33		Printer Laser Jet HP1320	07.07.06	10	
34		Printer Laser Jet HP1505	10.04.08	26	
35		Printer Laser Jet HP5200	10.04.08	1	
36		Printer Wipro LQ 1170	10.04.08	3	
37		Printer Wipro LQ 540	10.04.08	1	
38		PrinterCol Laser Jet HP2025n	26.08.09	1	
39	Scanner	Scanner SJ HP-2410G	26.08.09	10	01.10.10
40		Scanner SJ HP-3010G	2006	1	
41		Scanner SJ HP-4370	07.07.06	2	
42		Scanner SJ HP-5590	10.04.08	1	
43	Server	Server HP ML110	2006	1	01.10.10
44		Server HP ML570	27.06.07	2	
45	LAN Switch	Switch D Link (24-Port)	27.06.07	4	01.10.10
46		Switch D-Link (16-Port)	2006 (2) 2009 (1)	3	
47		Switch D-Link (8-Port)	2006 (5) 2009 (4)	9	
48	Off line UPS	UPS APC 1000 VA	04.02.04	10	01.10.10
49		UPS APC 650 VA	27.06.07	33	
50		UPS APC1100 VA	10.04.08	37	
51		UPS Shakti 500 VA	04.12.04	22	
52		UPS Uniline 500 VA	07.07.06	24	
53	Video Conf.Eqpt.	Video Conferencing Eqpt.	2004	2	01.10.10
54	UPS	UPS APC1100 VA	21.11.09	32	16.01.11
55	Personal Computer	PC HP DX 2280	10.04.08	25	16.07.11
56	Laptop	HP 6710b	10.04.08	3	16.07.11
57		HP 2510p	10.04.08	2	16.07.11
58		Sony Vaio VPCEB 1AGG	28.06.10	3	16.07.11
59	Printer	Printer All-in-one HP 4580	29.06.10	1	16.07.11

**7. PAYMENT TERMS:**

Payment will be made quarterly. The proportionate quarterly amount of Annual Maintenance charges agreed upon will be paid at end of each quarter for the full period of the previous quarter or part thereof. To get quarterly amount of the AMC charges the vendor has to submit the following;

- i. Invoice in duplicate
- ii. Copy of the log of details of corrective /preventive maintenance undertaken.
- iii. Certificate from the system in-charge that all the equipment covered under AMC are working satisfactorily and no equipment is pending with the vendor.

8. Termination Clause:

If the purchaser is not satisfied with the performance of the vendor during the AMC he should be able to terminate the AMC during its currency after giving **3 months notice** to the vendor and in such event the vendor will handover all the equipment and spares with him.

9. FORCE MAJURE:

Neither the BSNL nor the system maintenance firm shall be liable to the other for any delay or failure of performance of their respective obligations under the agreement caused by occurrences beyond the control of BSNL or the contractor (as the case may be) including but not limited to fire, act of God, act of public enemy, war, insurrections, riots, strikes, lock-outs, sabotage, any law, status or ordinance thereof or any other local authority, or any compliances therewith or any other causes, contingency or circumstances similar to the above. Either part shall promptly but not later than twenty days thereafter notify the other of the commencement and cessation of such contingency, and if such contingency continues beyond three months, both parties agree upon the equitable solution for termination of the agreement or otherwise decide the course of action to be adopted.

11 TERMINATION FOR INSOLVENCY:

The Purchaser may at any time terminate the Contract by giving written notice to the Supplier/Service provider, without compensation to the Supplier/Service provider If the supplier becomes bankrupt or otherwise insolvent as declared by the competent court provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Purchaser.

12 ARBITRATION:

12.1 In the event of any question, dispute or difference arising under this agreement or in connection there with except as to matter the decision of which is specifically provided under this agreement, the same shall be referred to sole arbitration of the Chief General Manager, Orissa Telecom, Bhubaneswar or in case his designation is changed or his office is abolished then in such case to the sole arbitration of the Officer for the time being entrusted whether in addition to the functions of the Chief General Manager, Orissa Telecom, Bhubaneswar or by whatever designation such officers may be called (hereinafter referred to as the said officer) and if the Chief General Manager, Orissa Telecom, Bhubaneswar or the said officer is unable or unwilling to act as such the sole arbitration or some other person appointed by the Chief General Manager, Orissa Telecom, Bhubaneswar or the said officer. The agreement to appoint an arbitrator will be in accordance with the Arbitration and Conciliation Act, 1996. There will be no objection to any such appointment that the arbitrator is Government Servant or that he has to deal with the matter to which the



agreement relates or that in the course of his duties as Government Servant he has expressed views on all or any of the matter under dispute. The award of the arbitrator shall be final and binding on the parties. In the event of such arbitrator to whom the matter is originally referred, being transferred or vacating his office or being unable to act for any reasons whatsoever such Chief General Manager, Orissa Telecom, Bhubaneswar or the said officer shall appoint another person to act as arbitrator in accordance with terms of the agreement and the person so appointed shall be entitled to proceed from the stage at which it was left out by his predecessors.

12.2 The arbitrator may from time to time with the consent of parties enlarge the time for making and publishing the award. Subject to aforesaid Arbitration and Conciliation Act; 1996 and the Rules made there under, any modification thereof for the time being in force shall be deemed to apply to the arbitration proceeding under this clause.

12.3 The venue of the arbitration proceeding shall be the Office of the Chief General Manager, Orissa Telecom, Bhubaneswar or such other places as the arbitrator may decide.

13 SET OFF:

Any sum of money due and payable to the contractor (including security deposit refundable to him) under this contract may be appropriated by the Purchaser or the BSNL or any other person or persons contracting through BSNL and set off the same against any claim of the Purchaser or BSNL or such other person or persons for payment of a sum of money arising out of this contract or under any other contract made by the Contractor with the Purchaser or such other person or persons contracting through BSNL.



SECTION IV

BID FORM

Tender No.

Dated.

**To
The Chief General Manager, Telecommunications,
Orissa Circle, Bhubaneswar.**

Dear Sir,

1. Having examined the conditions of contract and specifications including addenda Nos., the receipt of which is hereby duly acknowledged, we, undersigned, offer to Annual Maintenance of Computers & Peripherals. in conformity with the, conditions of contract and specifications for the sum shown in the schedule of prices attached herewith and made part of this bid.
2. If our Bid is accepted, we will obtain the guarantee of a Scheduled Bank for a sum not exceeding 5% of the contract sum for the due performance of the Contract.
3. We agree to abide by this Bid for a period of **180 days** from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. Until a formal Purchase Order of Contract is prepared and executed, this Bid together with your written acceptance thereof in your notification of award shall constitute a binding contract between us.
5. Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.
6. We understand that you are not bound to accept the lowest or any bid, you may receive.

Dated this..... day of 200

Signature of in capacity of
Name of the Firm with full address

Tel. No.-

FAX No.-

Duly authorized to sign the bid for and on behalf of.....

Witness.....

Address.....

Signature.....



SECTION V

BID SECURITY FORM

Whereas (Hereinafter called "the Bidder") has submitted its bid dated for the supply of..... Tender No.
..... KNOW ALL MEN by these Presents that WE..... OF having our registered office at..... (Here in after called "the Bank") are bound unto..... (Here in after called the "the Purchase") in the sum of for which payment will and truly to be made of the said Purchase, the Bank binds itself, its successors and assigns by these presents.

THE CONDITIONS of the obligation are:

1. If the Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the Period of Bid validity.
 - a). fails, or refuses to execute the Contract, if required, or
 - b). fails or refuses to furnish performance security, in accordance with the Instructions to Bidders.

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand, the Purchaser will note that the amount claimed by it is owing to the occurrence of one or all of three conditions, specifying the occurred condition or conditions.

This guarantee will remain in force as specified in the Bid Document up to and including Thirty (30) days after the period of Bid validity, and any demand in respect thereof should reach the Bank not later than the specified date/dates.

Signature of the Bank

Name.....

Signed in capacity of
Name of Witness
Signature of Witness
Address of Witness
Full Address of Branch
STD Code & Telephone No. of Branch
FAX No. of Branch



SECTION VI

PERFORMANCE SECURITY GUARANTEE (BOND FORM)

In consideration of the CMD, Bharat Sanchar Nigam Ltd having agreed to exempt [hereinafter called the "Contractor(s) "] from the demand, under the terms and conditions of an agreement/Purchaser Order) No. Dated..... made between and for for the supply of (hereinafter called the "the said agreement"), of security deposit for the due fulfillment by the said Contractor (s) of the terms and conditions contained in the said Agreement, on production of a bank guarantee for we, (Name of the Bank) (hereinafter referred to as "the Bank") at the request of (contractor(s) do hereby undertake to pay to the BSNL an amount not exceeding against any loss or damage caused to or suffered or would be caused to or suffered by the BSNL by reason or any breach by the said Contractor(s) of any of the terms or conditions contained in the said Agreement.

2. We (Name of the Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the BSNL stating that he amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the BSNL by reason of breach by the said contractor(s) of any of terms or conditions contained in the said Agreement or by reason of the contractor (s) failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee where the decision of the BSNL in these counts shall be final and binding on the bank. However, our liability under this guarantee shall be restricted to an amount not exceeding

3. We undertake to pay to the BSNL any money so demanded notwithstanding any dispute or disputes raised by the Contractor(s) / suppliers in any suit or proceeding before any court or tribunal relating thereto our liability under this present being absolute and unequivocal. The Payment so made by us under this bond shall be valid discharge of our liability for payment there under and the contractor(s) / supplier(s) shall have no claim against us for making such payment.

4. We (name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the BSNL under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till (office /BSNL) certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said contractor(s) and accordingly discharge this guarantee. Unless a demand or claim under this guarantee is made on us in writing or before the expiry of TWO YEARS from the date hereof, we shall be discharged from all liability under this guarantee thereafter.

5. We (name of the Bank) further agree with the BSNL that the BSNL shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the BSNL against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act or omission on the part of the BSNL or any indulgence by the BSNL to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s) / supplier(s).

7. We (Name of the Bank) lastly undertake not to revoke this guarantee during its currency except with the previous consent of the BSNL in writing.

Dated the date

For

(Indicate the name of the Bank)



SECTION-VII

LETTER OF AUTHORISATION FOR ATTENDING BID OPENING

Subject : Authorization for attending Bid opening on _____ (date)
in the tender of _____

Following persons are hereby authorised to attend the bid opening for
the tender mentioned above on behalf of _____ (Bidder)
in order of preference given below.

Order of Preference	Name	Specimen Signature
I		
II		

Alternate Representative

**Signature of Bidder
Or
Officer authorised to sign the Bid
Document on behalf of the Bidder.**

- Note :**
1. Maximum of two representatives will be permitted to attend the Bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
 2. Permission for entry to the hall where bids are opened, may be refused in case authorization as prescribed above is not recovered.



SECTION-VIII

UNDERTAKING

(To be submitted along with the Bid)

“I _____,

S/O _____

Resident of _____

hereby certify that non of my relative(s) as defined in the tender document is / are employed in BSNL unit as per details in tender document clause 28 of section-II. In case at any stage, it is found that the information given by me is false / incorrect, BSNL shall have the absolute right to take any action as deemed fit without any prior intimation to me “.

Date _____

Signature

Name:

Office Seal:

N.B. *In case of proprietorship firm, this undertaking will be given by the proprietor. For the partnership firm, this certificate will be given by all the partners and in case of limited company by all the directors of the company excluding Government of India/ Financial institutions nominees and independent non-official part time Directors appointed by Government of India or the Governor of the state.*



SECTION-IX

ANNEXURE-I

This is to Certify that M/s _____ have undertaken Maintenance of our _____ nos of Computers, Peripherals, LAN located at _____ for the period from _____ to _____. The performance of the firm is satisfactory.

(Signature of the authorized signatory of the Organisation)

Office Seal

Name:-

Contact Telephone Numbers:-



CGMT/IT-134/10-11

**SECTION-X
PRICE BID**

(Note: The AMC cost quoted for the PCs shall also include the maintenance cost of its LAN connectivity)

S/N	Item	Make & Model	PO Date	Qty	Unit AMC cost per annum without Service Tax (Rs.) (F)	Unit AMC cost per annum without Service Tax (Rs. In words)	Total AMC Cost per annum without Service Tax (Rs.) (G=E X F)
(A)	(B)	(C)	(D)	(E)	(F)		
1	Personal Computer	PC HP DX 2280	27.06.07	55			
2		PC Acer 7700G	04.12.04	57			
3		PC Acer Power	07.07.06	13			
4		PC HP Compaq	04.02.04	15			
5	Laptop	Laptop Acer	2004	2			
6		Laptop Compaq nx6120	27.10.05	2			
7		Laptop Compaq nx9010	04.02.04	5			
8	Laptop HP 6730s	31.07.09	3				
9	LCD Projector & TV	LCD Projector PTLB5 INT	01.02.08	1			
10		LCD Projector PTLM 1E	30.06.04	2			
11		LCD Projector PTP1SD	26.07.07	1			
12		LCD TV 42 LG 60 FR	17.09.08	1			
13	Printer	Line Printer WiproP7500	10.04.08	2			

26
Read and understood

Tender for AMC of Computers & Peripherals

Signature of the bidder



CGMT/TF-134/10-11

14	Printer All-in-one HP 1005	28.09.07	2		
15	Printer All-in-one HP 3030	2005	1		
16	Printer All-in-one HP 3050	2006	2		
17	Printer All-in-one HP 4355	26.08.06	1		
18	Printer All-in-one HP F 380	23.12.06	1		
19	Printer All-in-one Samsung	2005	2		
20	Printer COL L J HP2600N	27.06.07	1		
21	Printer COL L J HP3505N	10.04.08	2		
22	Printer COL L J HP5550N	10.04.08	1		
23	Printer Col Laser Jet HP2605n	01.03.07	1		
24	Printer Desk Jet HP D2360	23.12.06	1		
25	Printer Epson LQ 1150	04.02.04	5		
26	Printer Epson LQ 300	04.02.04	10		
27	Printer HP LJ 1010	04.02.04	10		
28	Printer HP LJ 1160	04.02.04	5		
29	Printer Ink Jet HP 1360	27.06.07	5		
30	Printer Laser Jet HP1007	26.08.09	12		
31	Printer Laser Jet HP1022	27.06.07	15		

Tender for AMC of Computers & Peripherals

27
Read and understood

Signature of the bidder



CGMT/IT-134/10-11

32	Printer Laser Jet HP1022N	27.06.07	5		
33	Printer Laser Jet HP1320	07.07.06	10		
34	Printer Laser Jet HP1505	10.04.08	26		
35	Printer Laser Jet HP5200	10.04.08	1		
36	Printer Wipro LQ 1170	10.04.08	3		
37	Printer Wipro LQ 540	10.04.08	1		
38	PrinterCol Laser Jet HP2025n	26.08.09	1		
39	Scanner SJ HP-2410G	26.08.09	10		
40	Scanner SJ HP-3010G	2006	1		
41	Scanner SJ HP-4370	07.07.06	2		
42	Scanner SJ HP-5590	10.04.08	1		
43	Server HP ML110	2006	1		
44	Server HP ML570	27.06.07	2		
45	Switch D Link (24-Port)	27.06.07	4		
46	Switch D-Link (16-Port)	2006 (2) 2009 (1)	3		
47	Switch D-Link (8-Port)	2006 (5) 2009 (4)	9		
48	UPS APC 1000 VA	04.02.04	10		
49	UPS APC 650 VA	27.06.07	33		

28
Read and understood

Tender for AMC of Computers & Peripherals

Signature of the bidder



CGMT/TF-134/10-11

50	UPS APC1100 VA	10.04.08	37	
51	UPS Shakti 500 VA	04.12.04	22	
52	UPS Uniline 500 VA	07.07.06	24	
53	Video Conf.Eqpt.	2004	2	
54	UPS	21.11.09	32	
55	Personal Computer	10.04.08	25	
56	HP 6710b	10.04.08	3	
57	HP 2510p	10.04.08	2	
58	Sony Vaio VPCEB 1AGG	28.06.10	3	
59	Printer All-in-one HP 4580	29.06.10	1	
GRAND TOTAL OF AMC Charge per Annum				
(Service Tax is payable as applicable from time to time)				SERVICE TAX

In words :

1) Total Annual AMC Charges for all the items including Service Tax is Rupees _____.

2) Total AMC Charges for entire 2(Two) year AMC period including Service Tax is Rupees _____.

Tender for AMC of Computers & Peripherals

29

Read and understood

Signature of the bidder